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Document Title:	Municipal & School Board Elections	DMS #:	CSD-OP-050
Authored by:	Thomas Street	Issue / Rev. #:	10
Approved by:	Jaclyn Grossi	Issue Date:	22/03/24

1 Purpose

1.1 To ensure the completion of any municipal election or by-election in the Town of Ajax in a manner that preserves the safety, efficiency, and integrity of the voting process while providing a high level of service to electors, candidates, and all customers.

2 Inputs

2.1 Electors, Candidates, and Ajax residents generally require that all municipal and school board elections be conducted in a manner that upholds the highest principles of integrity, accountability, transparency, and accessibility.

3 Outputs

3.1 The procedures outlined herein ensure that the design, implementation, and execution of municipal and school board elections in Ajax shall live up to these principles, and that residents can have confidence that the results are legitimate and their democratic rights have been exercised.

4 Definitions

4.1 For the purposes of this operating procedure and all associated work instructions, the following definitions and abbreviations apply:

Term	Definition
AAC	Means the Accessibility Advisory Committee.
Accessibility Advisory Committee	means the Accessibility Advisory Committee established by Ajax Council in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11.
Accessibility Coordinator	means the person appointed by the Town of Ajax to act as the coordinator for matters related to accessibility within the organization, and to promote compliance with the <i>Accessibility for Ontarians with Disabilities Act</i> .



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Term	Definition
Accessibility for Ontarians with Disabilities Act	means the <i>Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11</i> , as amended.
Act	means the <i>Municipal Elections Act, S.O. 1996 c. 32.</i> , as amended.
Active Election Audit	means an audit task performed on the Voting System or a Voting Machine during the Voting Period for an election.
Advance Voting Period	means the time during the Voting Period in which eligible electors may cast ballots before Voting Day in an election.
Agent	means a person appointed by a Candidate to act on their behalf.
AODA	means the <i>Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11</i> , as amended.
Auditor	means the person appointed by the Clerk to validate the logic and accuracy of a Voting System or Voting Machine used in an election.
Ballot	means the document that is used for recording votes in a given election, and may be represented on or through various media depending on the Voting System in use, including but not limited to physical paper, graphical representation on a computer screen or mobile device, an audio set of instructions which describe all choices available to the electors, or accessible assistive voting technologies.
CAC	Means the Compliance Audit Committee.

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Term	Definition
Campaign Period	means the time between when nominations may be accepted for an election and the end of the Voting Period.
Candidate	means a person who has submitted their nomination form under the <i>Municipal Elections Act, 1996</i> , in a given election.
Certified Candidate	means a candidate whose nomination has been certified by the Clerk under Section 35 of the <i>Municipal Elections Act</i> .
Clerk	means the Clerk of the Corporation of the Town of Ajax who is responsible for conducting an election under the authority of the <i>Municipal Elections Act</i> .
Communications Staff	means the Communications Department and any Town staff employed for the purposes of executing the Town's communications strategy.
Compliance Audit Committee	means the Compliance Audit Committee established by Council prior to October 1 in the year of a regular election, in accordance with s. 88.37 of the <i>Municipal Elections Act</i> .
Contributor	means an individual, corporation or trade union that has made a contribution to a Candidate or Registered Third Party Advertiser under the rules of Act.
Deputy Clerk	means the Deputy Clerk for the Town of Ajax.
Deputy Returning Officer	means an Election Staff member assigned to represent and act in the stead of the Returning Officer at a Voter Assistance Centre.

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Term	Definition
DRO	means a Deputy Returning Officer.
Election Help Line	means a telephone help line provided by the Town of Ajax to assist electors with the voting process and other general election inquiries.
Election Official	means any Election Staff bearing the authority to make a decision on a matter based on their assigned role as authorized by the Clerk in an election.
Election Sign	means a sign for an election or by-election that promotes, supports or opposes a candidate, political party, or a "yes" or "no" answer to a question on a ballot.
Election Staff	means any individual that is assigned a role and/or responsibilities by the Clerk in an election.
Elector	means a person who is eligible to vote in an election for the Town of Ajax.
Emergency	means extenuating circumstances that are likely to prevent an election from being conducted in accordance with the <i>Municipal Elections Act</i> .
ERP	means the Emergency Response Plan.
Facility Director	means the administrator or contact person at a Special Voting Place.
Filing Date	means the last day following an election that Candidates or RTPAs may submit their financial statements to the municipality.
Financial Statement	means the documents filed by a Candidate or Registered Third Party Advertiser detailing the financial activities of their campaign in an election.

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Friend	means a person who has been requested by an Elector to assist them in the voting process in accordance with the <i>Municipal Elections Act</i> .
Interim List of Changes	means, for a regular election, the list of changes made to the Voters' List between the time that the Voters' List was published and September 15th in the year of an election.
Kiosk Mode	means a specific configuration for Voting Machines used at Voter Assistance Centres to provide access to the Voting System in an election.
Language Line	means an interpretation service available to Town of Ajax customers.
MA	means the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> , as amended.
Mail	means standard pre-paid letter mail via Canada Post.
MEA	means the <i>Municipal Elections Act, S.O. 1996 c. 32.</i> , as amended.
MEOC	means the Municipal Emergency Operations Centre.
MPAC	means the Municipal Property Assessment Corporation.
Municipal Act	means the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> , as amended.
Municipal Elections Act	means the <i>Municipal Elections Act, S.O. 1996 c. 32.</i> , as amended.

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Term	Definition
Nomination Day	means the last date on which nominations for an office will be accepted in an election.
Nomination Package	means the documents provided to Candidates following their submission of their Nomination Form that includes information about the election campaign and their legal obligations under the Act.
Notice of Default	means a formal written notice provided by the Clerk to a Candidate or RTPA indicating that they have failed to file the necessary financial statements before the prescribed deadline in an election.
Password	means an additional access control word assigned to each authorized user in order to provide additional security for access to the Voting System.
Personal Identification Number (PIN)	means a unique multiple digit number assigned to each elector to provide security when accessing the Voting System.
PLE	means the Preliminary List of Electors.
Poll Manager	means an Election Staff member that is assigned the role of managing Election Staff at a Voter Assistance Centre.
Post-Election Audit	means an audit task performed on the Voting System or a Voting Machine after the Voting Period for an election.
Pre-Election Audit	means an audit task performed on the Voting System or a Voting Machine before the Voting Period for an election.

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Preliminary List of Electors	means a list of electors compiled by the Municipal Property Assessment Corporation for an election in the Town of Ajax.
Recount Policy	means a policy adopted by Council of the Town of Ajax or relevant local board by way of a by-law that establishes the circumstances in which the Town Clerk is required to hold a recount of the votes cast in an election.
Registered Third Party Advertiser	means an individual, corporation or trade union that is registered under section 88.6 of the <i>Municipal Elections Act</i> .
Restricted Period for Third Party Advertisements	means the period described in subsection 88.4 (2) of the <i>Municipal Elections Act</i> .
Revision Centre	means the locations and times designated by the Clerk where members of the public can apply to make additions, deletions and corrections to the list of electors.
RTPA	means a Registered Third Party Advertiser.
Satisfactory Identification	means any piece of identification or personal information which would verify the identity of an individual to the satisfaction of an Election Official in accordance with the Ministry of Municipal Affairs and Housing (MMAH) list of “Acceptable Documents for Voter Identification”.
Scrutineer	means a person appointed in writing by a Certified Candidate to represent the Certified Candidate with respect to observing ballot casting and counting processes.

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Special Voting Place	means a Voting Place required to be provided in accordance section 45 (7) of the <i>Municipal Elections Act</i> .
Supplementary Filing Date	means the last day following an Election that Candidates or RTPAs may submit their financial statements to the municipality if they have notified the Clerk of an extension to their campaign.
Supplementary Reporting Period	means the six-month period following the year of the Election, or in the case of a by-election, the six-month period following the 45 th day after voting day.
Third Party Advertisement	means an advertisement in any broadcast, print, electronic or other medium that has the purpose of promoting, supporting or opposing a candidate or a “yes” or “no” answer to a question referred to in subsection 8 (1), (2), or (3) of the <i>Municipal Elections Act</i> , but does not include an advertisement by or under the direction of a candidate or an advertisement described in subsection 1.(2) or 1.(2.1) of the Act.
Town Clerk	means the Clerk of the Corporation of the Town of Ajax who is responsible for conducting this election under the authority of the Act.
Town Hall	means the Town of Ajax head offices located at 65 Harwood Avenue South, Ajax, ON, L1S 2H9.
Unique Identifier Information	means any piece of information specific to an Elector that is required by that Elector to confirm their identification and eligibility to cast a ballot in an election. Examples include Personal Identification Numbers (PINs) and birth dates.
VAC	means a Voter Assistance Centre.

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Term	Definition
Voter Assistance Centre	means a Town-operated physical location, property, structure or space on a property where eligible Electors may attend in person to cast their Ballot in a given Election.
Voter Information Letter (VIL)	means a letter mailed directly to an Elector's address that provides information necessary for the Elector to exercise their right to vote.
Voters' List	means the list of eligible Electors for all races in an Election.
Voting Day	means the final day on which Ballots may be cast in an Election.
Voting Machine	means a physical device at a Voter Assistance Centre which permits Electors to cast a Ballot on the Voting System during an Election.
Voting Period	means the time during which Electors may cast Ballots using the Voting System provided in an Election, and includes both the Advanced Voting Period and Voting Day.
Voting System	means the method of voting chosen by the Town of Ajax Council to provide Electors with a means of casting their Ballot in an Election.
Voting System Provider	means a third party vendor or supplier of services that facilitates the provision of the Voting System for an Election.

5 Responsibilities

- 5.1 Subsection 11 (2) of the MEA states that the Town Clerk is responsible for conducting elections within the municipality, which includes responsibility for preparing for the election, preparing for and conducting a recount in the election, and maintaining peace

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and order in connection with the election, among other matters.

- 5.2 Town Staff and Election Staff referenced in this Operating Procedure and associated Work Instructions are responsible for the duties and tasks assigned in those documents.
- 5.3 The Town's Diversity Policy (Policy 018) requires Town staff to strive to identify and eliminate barriers to community engagement in Town activities.

6 Interested Parties (Customers)

- 6.1 Electors
- 6.2 Candidates
- 6.3 Ajax residents
- 6.4 Registered Third Party Advertisers

7 Level of Service

- 7.1 Regular Municipal Elections shall be completed once every four years in accordance with the MEA.
- 7.2 By-elections shall be held in the event of a vacancy on Council, and where Council has decided not to fill the vacancy by appointment.
- 7.3 All regular elections and by-elections will be conducted in accordance with all provisions of the MEA and all applicable internal Corporate Policies, Operating Procedures, and Work Instructions.

8 Quality Records

- 8.1 Affiliated Work Instructions referenced in this Operating Procedure describe the Quality Records associated with elections.

9 Risk-Based Thinking

- 9.1 Municipal elections require sufficient planning, design, and implementation to ensure that the integrity of the voting process is maintained, and the outcome of any election is legitimate. Failure to adhere to the provisions of this Operating Procedure may result in the following risks:

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- 9.2 Loss of confidence in the independence of the voting process;
- 9.3 Challenges to the integrity and outcome of an election;
- 9.4 Potential litigation against the municipality and/or Election Staff;
- 9.5 Loss of trust in the community.
- 9.6 The risks identified above are mitigated in the following ways:
- 9.7 Continuous learning, identification of best practices, reflection on past practices, and review of judicial decisions by Election Staff during non-election years;
- 9.8 Rigorous training for all Election Staff throughout the election process;
- 9.9 Development and review of all associated Work Instructions and guiding documentation for municipal election deployment;

Early development of the next election cycle’s key policy decisions; and

- 9.10 Regular reporting to Council and the public on election planning and execution.

10 Procedure

- 10.1 All regular municipal elections and by-elections shall follow the framework outlined herein and adhere to all applicable Work Instructions.
- 10.2 In the event that these procedures and related work instructions do not address a subject or matter that arises during any election, the Town Clerk or their designate may do anything they deem necessary or desirable for conducting the election, so long as such action is done in good faith and in accordance with the principles of the Act.
- 10.3 In the event of a conflict between any of the procedures and related Work Instructions pertaining to municipal elections, the Town Clerk or their designate shall determine the appropriate course of action in accordance with whichever procedure establishes the highest standard of safety, efficiency, and integrity for the election.

Accessibility, Diversity & Inclusion

- 10.4 The diversity of Ajax is one of its greatest strengths. The Town of Ajax embraces and values diversity, promoting an engaged, healthy and inclusive community. The Town is strongly committed to equity and diversity through its policies, procedures, service



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delivery, amenities, and employment practices.

- 10.5 The Town has developed a comprehensive Diversity and Community Engagement Plan, with a focus on providing residents with equitable access to opportunities and services.
- 10.6 It shall be the objective of the Town Clerk to ensure that any election held within the Town of Ajax is accessible to the greatest number of electors from the widest range of backgrounds, demographics, and languages, within the limitations of applicable legislation.
- 10.7 Wherever possible, these procedures shall give due consideration and regard to the needs of electors, candidates, and other election participants from diverse backgrounds within the Town, and encourage the greatest possible degree of civic engagement and democratic participation.
- 10.8 When preparing for an election, the Town Clerk or their designate shall consult with the Town's Equity, Diversity and Inclusion Advisor and Equity, Diversity and Inclusion Coordinator where appropriate.
- 10.9 The Town's relevant advisory committees shall be consulted and informed on matters pertaining to an election or by-election where deemed appropriate by the Town Clerk or their designate.

Pre-Campaign Period

- 10.10 A method of voting shall be selected (paper ballot, tabulator, mail-in ballot, internet and/or telephone voting, etc.) and approved by Council. Procedures to be followed for the use of any alternative voting method shall be developed and approved in accordance with the deadlines established in the MEA. CSD-WI-051 describes the process used for selecting an alternative method of voting. Election Staff shall procure a Voting System based on the alternative voting method(s) approved by Council and shall follow all existing Town procurement rules for the selection of any Voting System Provider.
- 10.11 The Advance Voting Period shall be determined in accordance with the MEA and approved by the Town Clerk. CSD-WI-052 describes the process used to determine the Advance Voting Period.
- 10.12 An Accessibility Plan shall be developed to address the identification, removal, and prevention of barriers that affect Electors and Candidates with disabilities. The plan



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shall be developed in coordination with the Town’s Legislative Specialist and the Accessibility Advisory Committee where appropriate. The plan shall be made available to the public as soon as possible during an election.

- 10.13 The quantity, size, resources, and location of all Voter Assistance Centres (VACs) shall be determined by the Town Clerk. CSD-WI-053 describes the process used for selecting VACs.
- 10.14 Special Voting Places shall be determined in accordance with the MEA. CSD-WI-054 describes the process used for determining and scheduling Special Voting Places.
- 10.15 Election Staff shall be recruited and trained for the purposes of operating VACs and Revision Centres during the Voting Period. CSD-WI-055 describes the process used for the recruitment, selection, and training of Election Staff.
- 10.16 Prior to a regular election, a Compliance Audit Committee shall be established by Council for the coming term of office. The Town Clerk shall bring a report to Council recommending the establishment of a new Compliance Audit Committee, its membership, and its terms of reference. The Town Clerk shall be responsible for recruiting and training Compliance Audit Committee members for each term of Council, and may do so jointly with other municipalities. The Terms of Reference and Mandate of the Compliance Audit Committee shall be approved by by-law of Council. CSD-WI-084 describes the procedures for meetings of the Compliance Audit Committee.
- 10.17 Questions or by-laws may be put to Electors for a vote during a regular election or via a special by-election. CSD-WI-056 describes the process used to determine questions or by-laws to be placed on the ballot during regular elections or by-elections.

Campaign Period

- 10.18 Prior to and during the Campaign Period, Electors shall be notified of the opportunity to seek election to municipal office and the opportunity to vote, including information about how to exercise their rights in this respect. The Town shall communicate with Electors regularly during the Campaign Period and Voting Period using various media in order to provide information about the election. CSD-WI-057 describes the process used to notify and communicate with Electors.
- 10.19 The Town shall accept nominations for all positions in a given election between the first and last days on which nominations may be accepted in accordance with the MEA. CSD-WI-058 describes the process used to accept Candidate nominations.



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- 10.20 The Town shall accept registrations from Third Party Advertisers between the first and last days on which registrations may be filed in accordance with the MEA. CSD-WI-059 describes the process used to accept Third Party Advertiser registrations.
- 10.21 Following the conclusion of Nomination Day, the Town Clerk shall certify all submitted nominations that comply with the MEA and declare any acclamations where applicable. CSD-WI-060 describes the process used to certify nominations and declare acclamations in a given election.
- 10.22 During the Campaign Period, information communicated to Candidates shall be distributed to all Candidates in a fair and impartial manner that ensures no Candidate enjoys favourable access to critical information pertaining to the election. CSD-WI-061 describes the process used to ensure that communication with Candidates is conducted in a fair and impartial manner.
- 10.23 During the Campaign Period, the Town shall receive the Preliminary List of Electors from Elections Ontario (EO), reproduce it as the Voters' List, and shall maintain, revise and update the Voters' List throughout the Campaign Period. During the Campaign Period, Candidates shall be entitled to receive all or parts of the Voters' List based on the office for which they are running. CSD-WI-062 describes the process used to receive, maintain, and distribute the Voters' List for an election.
- 10.24 During the Campaign Period and prior to the Voting Period, an Election Help Line shall be established to assist Electors and respond to any questions they may have regarding the election. CSD-WI-063 describes the process used to establish, resource, and offer support via the Election Help Line.
- 10.25 During the Campaign Period and prior to the Voting Period, Voter Information Letters (VILs) shall be mailed to all Electors in the Town, containing information necessary for each Elector to exercise their right to vote. CSD-WI-064 describes the process used to prepare and distribute VILs.
- 10.26 During the Campaign Period, the Town shall establish and enforce rules pertaining to the installation of Election Signs on municipal and regional road allowances. CSD-WI-065 describes the process used to establish the rules for election signs and the enforcement of those rules.
- 10.27 If, during the Campaign period or Voting Period, an Elector, Candidate, or Candidate's Agent believes that an individual has violated the MEA and/or other legislation in relation to the election, they may report this information to the Town Clerk. CSD-WI-066 describes the process used to respond to inquiries and complaints regarding

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compliance with the Act and the remedies and actions to be taken in such cases.

10.28 Prior to, during, and after the Voting Period, the Voting System and all associated technologies shall be tested for logic and accuracy and fully audited by a trained and qualified individual or group of individuals, to ensure the integrity of all results generated by the Voting System. CSD-WI-067 describes the process used to perform logic, accuracy and auditing tests for the Voting System.

Voting Period

10.29 Polls shall be opened in accordance with the instructions set out in CSD-WI-071 Opening & Closing of Polls, and Publication of Election Results.

10.30 During the Voting Period, Election Workers at VACs shall be assigned specific roles in order to ensure voting at physical locations is conducted with integrity and in a safe and efficient manner. CSD-WI-068 describes the roles and responsibilities of Election Staff

10.31 During the Voting Period, Candidates or their Scrutineers may attend VACs to observe the vote, subject to the rules established in the MEA. CSD-WI-069 describes the process used to manage the presence of Candidates and/or their Scrutineers at VACs.

10.32 In accordance with the MEA, polls shall be open for the duration of the Advance Voting Period as established by the Town Clerk, and on Voting Day from 10:00 a.m. to 8:00 p.m.

10.33 In the event of an emergency during the Voting Period, the Town Clerk is empowered to make any arrangements he or she considers advisable for the conduct of the election. CSD-WI-070 describes the process used to declare an emergency, and actions to be taken in response to a declared emergency.

Post-Election Period

10.34 Polls shall be closed in accordance with CSD-WI-071 Opening & Closing of Polls, and Publication of Election Results.

10.35 Immediately following the close of polls, the Town Clerk shall tabulate the results of the election and post the results publicly. The results shall be certified no later than the following day. CSD-WI-071 describes the process for generating, publishing, and certifying the results of the election.

10.36 Recounts shall only occur in accordance with the provisions of the Act and any policy adopted by Council of the Town of Ajax with respect to recounts in an election, if

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applicable. CSD-WI-072 describes the process used to conduct a recount and the procedure for resolving a tied vote, if applicable.

- 10.37 Within ninety (90) days of the conclusion of an election, the Town Clerk shall prepare a report about the identification, removal and prevention of barriers in the election and make such report available to the public. The Municipal Election Accessibility Plan for each election includes provisions for the preparation and publication of the report.
- 10.38 Records from the election shall be managed and disposed of in accordance with the rules and statutory timelines established in the Act. CSD-WI-073 describes the process used to manage all records in an election.
- 10.39 The Town Clerk shall ensure that all Financial Statements filed by Candidates and Registered Third Party Advertisers shall be made publicly available once they are received. CSD-WI-074 describes the process used to receive and post financial statements related to an election.
- 10.40 As soon as possible following the day that is 30 days after the Filing Date for Financial Statements, the Town Clerk shall prepare a report for the Compliance Audit Committee identifying any instances of contributors that have appeared to contravene any of the contribution limits in the Act. The 2026 Municipal & School Board Election Joint Compliance Audit Committee Administrative Practices and Procedures describe the procedural rules of the CAC to receive the report and determine whether to commence legal proceedings.
- 10.41 The Town Clerk shall forward any applications for a Compliance Audit received by the Town during the application period for regular or supplemental Financial Statements. The 2026 Municipal & School Board Election Joint Compliance Audit Committee Administrative Practices and Procedures describe the procedural rules of the CAC to receive an application and determine whether to order a compliance audit.

11 Related Documentation

- 11.1 CSD-WI-051: Selection of Voting Method
- 11.2 CSD-WI-052: Advance Voting Period
- 11.3 CSD-WI-053: Selection of Voter Assistance Centre (VAC) Locations
- 11.4 CSD-WI-054: Special Voting Places
- 11.5 CSD-WI-055: Recruitment, Selection, and Training of Election Staff

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- 11.6 CSD-WI-056: Questions or By-laws on the Ballot
- 11.7 CSD-WI-057: Public Notices & Communications
- 11.8 CSD-WI-058: Candidate Nominations
- 11.9 CSD-WI-059: Third Party Advertiser Registration
- 11.10 CSD-WI-060: Certification of Candidates & Acclamations
- 11.11 CSD-WI-061: Distribution of Information to Candidates and RTPAs
- 11.12 CSD-WI-062: Receipt, Maintenance, and Distribution of Voters' List
- 11.13 CSD-WI-063: Election Help Line
- 11.14 CSD-WI-064: Voter Information Letters
- 11.15 CSD-WI-065: Enforcement of Election Signs
- 11.16 CSD-WI-066: Inquiries & Complaints Regarding Compliance with the Act and Municipal Election By-laws/Policies
- 11.17 CSD-WI-067: Logic & Accuracy Testing / Auditing
- 11.18 CSD-WI-068: Election Staff Roles & Responsibilities
- 11.19 CSD-WI-069: Candidates & Scrutineers at VACs
- 11.20 CSD-WI-070: Emergencies During Voting Period
- 11.21 CSD-WI-071: Opening & Closing of Polls, and Publication of Election Results
- 11.22 CSD-WI-072: Recounts & Tied Votes
- 11.23 CSD-WI-073: Management of Election Records
- 11.24 CSD-WI-074: Filing of Financial Statements
- 11.25 CSD-WI-075: Administration of Contribution Rebate Program
- 11.26 2026 Municipal & School Board Election Joint Compliance Audit Committee Administrative Practices and Procedures

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- 11.27 Procedures for Use of Alternative Voting Method
- 11.28 Municipal Election Accessibility Plan
- 11.29 Town of Ajax Diversity & Community Engagement (DACE) Plan
- 11.30 Town of Ajax Diversity Policy 018
- 11.31 CSD-OP-004: Town of Ajax Customer Service Standards
- 11.32 Forms:

Jurisdiction	Form	Title
Municipal	EL15	Application to Amend Voters' List
Municipal	EL16	Application for Removal of Another's Name from Voters' List
Provincial	Form 1	Candidate Nomination
Provincial	Form 2	Declaration of Endorsement
Provincial	Form 4	Candidate Financial Statement
Provincial	Form 5	Financial Statement - Subsequent expenses
Provincial	Form 6	Extension of Campaign Period
Provincial	Form 7	Third Party Advertiser Registration
Provincial	Form 8	RTPA Financial Statement

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Approved by:	Jaclyn Grossi	Issue Date:	22/03/24

Jurisdiction	Form	Title
Provincial	Form 9	Declaration of Identity
Municipal	CSD-100	Voter Assistance Centre Inspection Report
Municipal	CSD-101	Appointment & Oath of Secrecy
Municipal	CSD-102	Candidate Information and FOI Release
Municipal	CSD-103	Withdrawal of Nomination Form
Municipal	CSD-105	Candidate Declaration for Proper Use of Voters' List
Municipal	CSD-106	Certificate of Voters' List
Municipal	CSD-107	Voters List Pick-up Log
Municipal	CSD-108	Voting System Audit Schedule
Municipal	CSD-109	Voting System Audit Log
Municipal	CSD-110	Election Process Comment Form
Municipal	CSD-111	Acceptable Forms of Identification
Municipal	CSD-112	VAC Attendance Sign-In

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Jurisdiction	Form	Title
Municipal	CSD-113	Appointment of Agent
Municipal	CSD-114	Appointment of Scrutineer by Candidate
Municipal	CSD-115	Candidate and Scrutineer Sign-In Sheet
Municipal	CSD-116	Friend of Voter - Oral Oath
Municipal	CSD-117	Oath of Elector Confirmation
Municipal	CSD-118	Clerk's Certificate of Election
Municipal	CSD-119	Application for a Compliance Audit
Municipal	CSD-120	Receipt for Campaign Contribution Rebate
Municipal	CSD-121	RTPA Information and FOI Release
Municipal	CSD-122	Pre-Certification Checklist
Municipal	CSD-123	Declaration of Election by Acclamation
Municipal	CSD-125	Withdrawal of RTPA Registration
Municipal	CSD-127	Municipal Elections Complaint Form

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